



ELIMINATE MALARIA

U.S. President's Malaria Initiative

Job Description: Project Coordinator

COVID-19 RESPONSE MECHANISM: ELIMINATE MALARIA-MNMA

Position Title	Project Coordinator
No of post	1
Project Name	COVID-19 Response Mechanism, Eliminate Malaria
Location	Yangon based-MNMA Head Office
Report to	President, Myanmar Nurse and Midwife Association
Application Deadline	9 Sep 2022
Duration	12 Months

Background Information

Established in 1948, Myanmar Nurse and Midwife Association (MNMA) is a professional organization working with qualified nurses and midwives for the improvement of health services in the country and to ensure appropriate access to healthcare at the grass-root level. It has a wide range of services in health care delivery reaching right down to the village level through 392 branches throughout the country with over a total of 30,000 members including licensed Nurses, Midwives and Lady Health Visitors. MNMA is a member of the International Council of Nurses and a member of the International Confederation of Midwives as well. As a consortium partner organization of Eliminate Malaria Project, MNMA implemented COVID-19 Response Activity along with Eliminate Malaria project in Gwa, Kyaukpyu, and Thandwe Townships of Rakhine State starting in July 2021 to March, 2022 and now will continue its activities as COVID-19 Response Mechanism (C-19 RM) for one year period.

Program Description

Under the auspices of the USAID-funded Presidents' Malaria Initiative (PMI) Eliminate Malaria Activity (EM), University Research Co., LLC (URC) and its team will mitigate COVID-19 disruptions on malaria, HIV, and tuberculosis services by leading the implementation, monitoring, reporting and funds management of supplementary COVID-19 Response Mechanism (C19RM) activities. MNMA will cover 3 townships; Gwa, Kyaukpyu and Thandwe Townships in Southern Rakhine State.

In line with the cross-cutting PMI-EM objectives to develop appropriate service delivery approaches in the context of COVID-19 mitigation, C19RM activities will be implemented in townships in Rakhine State where PMI-EM is already active to integrate and sustain community-based malaria interventions. The activities will strengthen appropriate referral of tuberculosis,

HIV, and other diseases as currently managed by over 230 Integrated Community Malaria Volunteers (ICMVs) and other Community TB/HIV Workers. To maximize coverage and strengthen the response, In coordination with MNMA, URC will oversee implementation including monitoring, reporting and funds management of C-19 RM activities and under the overall guidance of the President/Project Director-MNMA, Project Manager, EM-MNMA, Coordinator, Project Coordinators and Project Officers will be responsible for the project activities.

Technical Approach

The proposed technical approach to achieve the addendum program description objectives is people-centered, system-driven, gender-responsive, ethnically, and geographically appropriate, and inclusive of vulnerable communities. The implementing activities mainly include:

- Building and Maintaining Reliable, User-Friendly Oxygen Systems.
- Strengthening NGO Surveillance Capacity
- Enhancing Community-Based risk communication and community engagement (RCCE).
- TB and HIV Management.

Duties and Responsibilities:

The staff appointed for this post has to get involved in the following activities:

Roles and Responsibilities:

In coordination and under the direct supervision of Project Medical Coordinator, the Township Coordinator will be responsible for the following activities:

- Coordinate with Field Focal Person and respective Townships staff in surveillance, supervision, monitoring and reporting system.
- Participate in coordination meetings with Township Health personnel as required.
- Assist Field Focal Person in development of monthly work plan in line with C19RM work plan description.
- Coordinate with MNMA senior Management Team to strengthen C19RM standard documentation at the township level.
- Ensure the timely implementation of planned project activities under the leadership and supervision of MNMA Senior Management Team.
- Monitor the project implementation activities and reporting system for data accuracy, validity, completeness and timeliness.
- Oversee proper management of logistics throughout the project term.
- Maintain nursing ethics and delivery of quality care.
- Perform other tasks as assigned upon request.

Required Experiences and Qualifications:

- Must have Bachelor of Nursing Science Degree/ Diploma in Nursing and Midwifery in relevant/ specific field,
- Must be a holder of Nursing and Midwifery licensure and must be a member of MNMA

- More than five years' experience in health related fields with special knowledge and experiences in related malaria programs.
- More than one year experience in health related fields with special knowledge of Infection, Preventive and Control measures of COVID-19.
- Digital literacy and computer skills in using MS Office.
- Familiar with Surveillance, supervision, monitoring and reporting system
- Written English for reporting is a necessity.
- Good practical skills and experiences, good communication and cooperation skills.
- Ability to work under pressure and adapt to situations as required due to changes on the ground.
- Emphasis will be given to personal qualities of enthusiasm and commitment to the project works.
- The person should be tolerant and flexible to work overtime as per project requirements.
- Ability to live and travel in remote areas