



**Position Vacancy Announcement**

Date: 15 February, 2022

*Surveillance Officer*

Myanmar Nurse and Midwife Association

<b>Job Title:</b>	Surveillance Officer
<b>Number of position:</b>	4 posts
<b>Location:</b>	Yangon Head Office, Launglon, Thayetchaung and Yebyu Townships in Thanintharyi Region
<b>Reporting to:</b>	President/Project Director-MNMA
<b>Contract Duration:</b>	6-month contract with possibility of extension, subject to funding
<b>Salary:</b>	Commensurate with required experience and qualifications
<b>Closing Date</b>	28 February, 2022

**Organizational Overview**

Established in 1948, Myanmar Nurse and Midwife Association (MNMA) is a professional organization working with qualified nurses and midwives for the improvement of health services in the country and to ensure appropriate access to healthcare at the village level. MNMA is a member of the International Council of Nurses and a member of the International Confederation of Midwives as well. It has a wide range of services in health care delivery reaching right down to the village level through 392 branches throughout the country with over a total of 30,000 members including licensed Nurses, Midwives and Lady Health Visitors.

A global non-profit organization, MNMA uses practical, evidence-based and high-impact approaches to strengthen health systems in Myanmar. For almost 40 years, MNMA has implemented public health programs in all over the countries aimed at targeting the most vulnerable populations. MNMA collaborates with donors, national governments, the private sector, health agencies, communities and local stakeholders to improve health and save lives in the following areas: malaria control; maternal, neonatal and child health; HIV/AIDS; and other communicable diseases. MNMA has a team of highly skilled, intelligent, and driven experts in public health that are committed to improving the health of vulnerable populations through integrated, sustainable and locally driven interventions.

Over the recent years Myanmar has made significant progress in reducing malaria morbidity and mortality. Since 2012, malaria cases have been reduced by 89%, and deaths by 97% and the country is focusing on the hotspot townships to reduce the burden while continuing to progress towards elimination. MNMA is one of the Sub-Recipients of “President’s Malaria Initiative Eliminate Malaria (PMI-EM) Activity-2021-2026” grant funded by USAID through URC, the Prime Recipient. The Surveillance Officer will be deployed at the township level. The incumbents will work under the direct supervision of Township Malaria Elimination Manager in close collaboration with MNMA and carry out the implementation activities as 2021-2026 work plans accordingly to perform the following tasks mentioned in the section below.

**Roles and responsibilities:**

- Provide technical support to MNMA team and community health workers
- Arrange and provide training and technical support to M&E Assistants with Coordinator’s guidance and assign.
- Assist in data management and report writing
- Provide supervision as surveillance technical support
- Work with MNMA finance and administration staff to coordinate PMI-EM study logistics, and ensure activities comply with USAID rules/regulations and MNMA policies and procedures
- In close collaboration with the State/Township Malaria Elimination team and provide technical assistance to strengthen the accuracy, completeness, and timeliness of malaria diagnosis and reporting into an assigned database at the district level
- Assist with collection, handling, storage, and shipping of study samples for laboratory testing

- Ensure staff are assisted and equipped to regularly monitor their work collecting quantitative and qualitative data for both process and impact.

### **Competencies/ Required Skills and Experience**

- Relevant Master Degree in relevant/ specific field, Master of Nursing Science/Master's of public health will be an added advantage. OR
- A Bachelor's Degree in a relevant discipline such as Biomedical Sciences, Parasitology, or any health-related field OR. at least two years' public health experience in related fields.
- Must be a holder of Nursing and Midwifery licensure and must be a member of Myanmar Nurse and midwife Association (MNMA).
- Respect and regard Myanmar Nurse and Midwife Association (MNMA) Policy.
- Follow the HR Rules and Regulations of MNMA with the direct supervision of President/Project Director of MNMA.
- Exceptional skills in program management and/or coordination, including development and management of work plans, milestones/targets, and budgets
- Strong computer skills, including experience with Microsoft Office, Excel, and PowerPoint
- Working knowledge of GIS mapping software (or similar) would be an asset.
- Experience with electronic data collection and reporting platforms
- Experience managing health facility staff and community health workers while providing ongoing mentorship and capacity-building
- Ability to communicate effectively, both orally and in writing, about technical issues pertaining to the study protocol
- Flexibility and willingness to work with minimal supervision. Good working attitude, dynamic, and able to work well individually as well as in teams
- Self-motivation, willingness to learn, service-orientation, and ability to work under high pressure and on tight deadlines
- Proficient spoken and written English
- Able to travel to field (Project Areas).