

THE MYANMAR NURSE AND MIDWIFE ASSOCIATION



BASIC RULES AND CONSTITUTION

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CHAPTER 1

Name and Definitions

1. NAME

This Basic Rules and Constitution shall be known as the Basic Rules and Constitution of The Myanmar Nurse and Midwife Association (MNMA).

2. DEFINITIONS

The following words contained in this Basic Rules and Constitution shall be defined as follows:

- (a) **Association** shall refer to the Myanmar Nurse and Midwife Association formed under this Basic Rules and Constitution.
- (b) **Conference** shall refer to the congress conducted every 4 years and attended by the delegates who have the rights of attendance as stipulated in Paragraph 45 of the Basic Rules and Constitution. It shall also include special conferences.
- (c) **Delegate** shall refer to members of the Central Committee, Central Executive Committee, Chairmen of the Executive Committees of the Region/State and the pre-determined number of delegates selected to attend the conference.
- (e) **Annual Meeting** shall refer to the meeting conducted every year by the Myanmar Nurse and Midwife Association or by the Associations from the Region/State; District/ Township; Hospitals or University of Nursing and Nursing Training Schools or Midwifery Training Schools or Nursing-Midwifery Training Schools. It shall also include extraordinary meetings.
- (f) **Central Committee** shall be formed with the Chairmen from the Executive Committees of the Region/State, District Nurse and Midwife Association, Central Executive Committee members and Associate members selected by the Conference.
- (g) **Central Executive Committee** shall refer to the Central Executive Committee of the Myanmar Nurse and Midwife Association (MNMA).
- (h) **President of Association** shall refer to the President of the Central Committee of the Myanmar Nurse and Midwife Association (MNMA).
- (i) **Secretary of Association** shall refer to the Secretary of the Central Committee of the Myanmar Nurse and Midwife Association (MNMA).

- (j) **Associations from the Region/State; District/ Township; Hospitals or University of Nursing; Nursing Training Schools or Midwifery Training Schools or Nursing-Midwifery Training Schools** shall refer to the Nurse and Midwife Association from the Region/State; District/ Township; Hospitals (Tertiary level 200 bedded and above); Teachers Association and Students Association of the University of Nursing or the Teachers and Students Associations from the Nursing Training Schools or Midwifery Training Schools or Nursing-Midwifery Training Schools.
- (k) **Member** shall refer to any member of the Myanmar Nurse and Midwife Association (MNMA).
- (l) **Life Member** shall refer to any member of the Myanmar Nurse and Midwife Association (MNMA) who has a standing of 3 years as a member and recognized as a life member.
- (m) **Associate Member** shall refer to student members from the University of Nursing; Nursing Training Schools or Midwifery Training Schools or Nursing-Midwifery Training Schools.
- (n) **Nurse** shall mean a person having passed the basic nursing examination, holding registration and license and being permitted to practice in the Nursing Profession under the Myanmar Nurse and Midwife Council Law.
- (o) **Midwife** shall mean a person having passed the prescribed basic midwife examination, holding registration and license and being permitted to practice in the Midwife Profession under the Myanmar Nurse and Midwife Council Law.
- (1) **Registration** shall refer to any person who have passed the Nursing or Midwifery or Nursing-Midwifery training courses and holds the Registration cards for Nurse or Midwife or Nurse-Midwife under the Myanmar Nurse and Midwife Council Law.

CHAPTER 2

Objectives

3. The Objectives of the Association are as follows:

- (a) To actively participate in the health care activities in accordance with the Health Policy Guidelines endorsed by the State
- (b) To co-operate in raising the standard of nursing and midwifery professions to international level through continuous development
- (c) To upkeep and maintain the ethics and dignity of the nurses and midwives

- (d) To assist, support and conduct research on nursing and midwifery practices for successful implementation of health care activities of the State
- (e) To support the social matters of the nurses and midwives
- (f) To communicate and collaborate with related national and international organizations for the development of nursing and midwifery practices
- (g) To foster a sense of unity, mutual respect, reciprocal support and co-operation practices among the nurses and midwives
- (h) To support the overall development of younger generations of nurses and midwives
- (i) To participate and co-operate with other partner organizations in the public health sector

CHAPTER 3

Locations of Central Office and Branch Offices of the Association, flag, logo, Office seal and badge

- 4. The location of the Association's Central Office and its branch offices shall be as specified by the Association.
- 5. The size, measurement and color of the flag of the Association shall be as shown below



Flag of the Association

Description of the flag of the Association

- (a) The flag of the Association shall be rectangle in shape, with the length of 78 inches and breadth of 54 inches. The size and ratio of the flag shall be as specified in Paragraph 5(a).
- (b) The background color of the flag shall be sky blue denoting integrity.
- (c) The logo of the Association shall be located in the center of the flag. The diameter of the outer circle shall be 16 inches. The logo shall be of specified shape, color scheme and ratio.

6. The logo of the Association shall be as attached:



Logo of the Association

Description of the logo

- (a) The diameter of the outer circle shall be 2 inches and the diameter of the inner circle shall be 1.5 inches. The color of the rim shall be yellow. A map of the Republic of the Union of Myanmar shall be in the center of the inner circle.
- (b) The background color of the inner circle shall be white and surrounded by two circles with yellow rims. The white color represents sincerity and honesty. The map represents the Republic of the Union of Myanmar and the green color indicates peacefulness and lushness.
- (c) In the center of the map of Myanmar, there shall be a yellow lamp with a red flame on the left. The lamp and the flame symbolizes that nursing and midwifery profession shall be like an eternal flame giving light forever. Yellow color refers to brightness and the red color indicates valor.
- (d) The background color between the outer and inner circles shall be red. On the upper part of the circle, there shall be an inscription in Myanmar language “မြန်မာနိုင်ငံသူနာပြုနှင့်သားဖွားအသင်း” and on the lower part of the circle, another inscription in English “MYANMAR NURSE AND MIDWIFE ASSOCIATION” shall be written in white color. Between the 2 inscriptions a star on either side shall be in white color. The white stars represent the noble and compassionate nature of the nurses and midwives.

7. The office seal of the Association shall be the same as the logo of the Association.



Office seal of the Association

8. Office Stamp of the Association shall be as attached below.



Office Stamp of the Association

(a) Description of the Office stamp of the Association(in Myanmar)

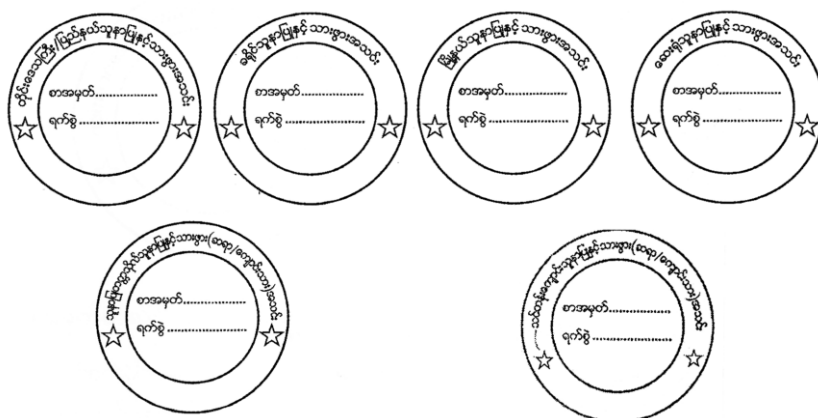
- (1) The diameter of the outer circle shall be 2 inches and the diameter of the inner circle shall be 1.5 inches.
- (2) In the upper border of the space between two circles, the name of the Association shall be printed in Myanmar language မြန်မာနိုင်ငံသူနာပြုနှင့် သားဖွားအသင်း and the name of the city where the Association is located shall be printed in Myanmar in the lower border of the space between the two circles. In the center between the two names, there shall be a star on each side.
- (3) The Letter number and Date shall be in the center of the inner circle.

(b) Description of the Office stamp of the Association (in English)

- (1) The diameter of the outer circle shall be 2 inches and the diameter of the inner circle shall be 1.5 inches.
- (2) In the upper border of the space between the two circles, the name of the Association shall be printed in English “Myanmar Nurse and Midwife Association” and the name of the city where the Association is located shall be printed in English in the lower border of the space between the two circles. In the center between the two names, there shall be a star on each side.
- (3) The Letter number and Date shall be in the center of the inner circle.

9.(a) The Office seals for the Region/State, district, township, hospital, University of Nursing, and Nursing or Midwifery or Nursing-midwifery Training Schools shall be the same as the logo of the Association.

(b) The Office stamps for the Region/State, district, township, hospital, University of Nursing, and Nursing or Midwifery or Nursing-midwifery Training Schools shall be as attached below.



Description of the Office stamp for the Region/State, district, township, hospital, University of Nursing, and Nursing or Midwifery or Nursing-midwifery Training Schools

- (1) The diameter of the outer circle shall be 2 inches and the diameter of the inner circle shall be 1.5 inches.
 - (2) In the center of the space between the two circles, there shall be a star on each side. On the upper border of the space between two circles, the names of the Nurse and Midwife Associations for the respective Region/State, District, Township, Hospital, University of Nursing, and Nursing or Midwifery or Nursing-Midwifery Training Schools shall be printed in Myanmar language. In the lower border, the respective name of the city where the Region/State, District, Township, Hospital, University of Nursing, and Nursing or Midwifery or Nursing-midwifery Training School is located, shall be printed.
 - (3) The Letter number and Date shall be in the center of the inner circle.
10. The Badge of the Association shall be as attached below.



Badge of the Association

Description of the badge of the Association

The badge of the Association shall be the same size as the logo.

CHAPTER (4)
Formation of the Association

11. The Association shall be formed with members who are registered Nurses or Midwives or Nurse-midwives who have obtained the license from the Myanmar Nurse and Midwife Council; associate members from the University of Nursing and associate members from and Nursing or Midwifery or Nursing-midwifery Training Schools.
- 12.(a) The Association shall be formed as the Myanmar Nurse and Midwife Association(Central) and at different levels. Nurse and Midwife Associations shall be formed at the Region/State, District, Township, Hospital, University of Nursing (Teachers Association and Students Association) and for the Nursing or Midwifery or Nursing-midwifery Training Schools (Teachers Association and Students Association).
- (b) Nurse and Midwife Association shall be formed for the Township level, if the organization set-up has a minimum of five members. If there are less than the specified number of members, an association shall be formed in cooperation with members from nearby townships and hospitals.
13. The Central Committee of the Association may elect any person who rendered significant contribution and encouragement for the benefit and development of the Association as a Honorary Member.

CHAPTER (5)
Membership

14. Any person who fulfilled the following specifications shall apply for the membership:
 - (a) Shall be a Myanmar national.
 - (b) Shall be a registered Nurse or a Midwife or Nurse-midwife who have obtained the license to practice in accordance with the Myanmar Nurse and Midwife Council Law.
 - (c) Shall be students from the University of Nursing and students from the Governmental Nursing or Midwifery or Nursing -midwifery Training Schools and

private Nursing, or Midwifery or Nursing – midwifery recognized by the government.

15.(a) Those wishing to join the Association shall fill up Application Form (Form-1) of the Myanmar Nurse and Midwife Association and tender the application duly recommended by 2 members. For those wishing to join the association as Associate members shall fill up the Application Form (Form -3) and tender the application duly recommended by 2 members, to the respective Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-midwifery Training Schools.

(b) For members of 3 years standing shall apply for a Life membership if they wish by filling up the Application Form (Form-2) and duly tender it to the respective Nurse and Midwife Association.

(c) Graduates from the University of Nursing and Nursing or Midwifery or Nursing-midwifery Training Schools who are Associate members are eligible for application after registration at the Myanmar Nurse and Midwife Council. However, the period of standing as Associate members shall not be counted as the duration of membership.

16. In reference to Application in Paragraph 15(a)

(a) The Executive Committees of the respective Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-midwifery Training Schools shall forward the Application forms to the Central Executive Committee of the Myanmar Nurse and Midwife Association together with the remarks.

(b) The Central Executive Committee of the Association will decide on the acceptability or otherwise of the applicants. In recognition of the admission as a member, a membership card (Form-4), Life membership card (Form-5) for life members and Associate membership card (Form-6) for Associate members shall be issued to the members through respective Nurse and Midwife Associations.

CHAPTER (6)

Responsibilities and rights of the Members and Associate Members

17. The duties and responsibilities of the members are as follows:

- (a) To perform duties in accordance with the objectives and tasks assigned by the Association as stipulated in the Basic Rules and Constitution
- (b) To upkeep and maintain the ethics and dignity of the nurses and midwives.
- (c) To conduct activities to increase members of the Association
- (d) To pay the specified annual fees regularly
- (e) To have mutual respect and support among members
- (f) To abide by the instructions and rules laid down by the Association.

18. The rights of the Members and Associate members are as follows:

- (a) Members have the right to be involved in the activities of the Association and the Nurse and Midwife Associations of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools
- (b) Members have the right to attend and take part in the discussions at the meetings organized by the respective Nurse and Midwife Associations of the Region/State, District, Township, Hospital , University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools
- (c) Members have the right to vote and to be elected to the respective Executive Committees as per procedures specified in the Constitution.
- (d) The Associate Members have the right to vote and be elected to the Executive Committee of respective Nurse and Midwife Associations as per procedures specified in the Constitution.
- (e) Members have the right to discuss and express their views and give advice either for the development of the Association or for the Nurse and Midwife Associations of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools.
- (f) Members of 3 years standing have the right to apply for Life membership..
- (g) The Associate Members have the right to apply for membership when they are registered according to the Myanmar Nurse and Midwife Council Law.

CHAPTER (7)

Roles and Responsibilities of the Central Committee, Central Executive Committee, President, Vice President, Secretary, Joint Secretary, Treasurer and Joint Treasurer

19. Roles and Responsibilities of the Central Committee are as follows:

- (a) Shall be responsible for the Myanmar Nurse and Midwife Association (MNMA).
- (b) In order to realize the objectives of the Association, the Central Committee shall give supervision and guidance to the Central Executive Committee and respective Nurse and Midwife Associations of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools
- (c) To supervise and guide respective Working Groups for improving the quality of nursing and midwifery practices and technical skills
- (d) Supervision and guidance for successful implementation of future activities decided at the Conference and Annual meeting
- (e) Systematic management, allocation, utilization and supervision of either the movable and immovable properties of the Association and finances or local and international donations of cash and kind
- (f) Cooperation with the respective governmental departments, local and international non-governmental organizations for matters related to nursing and midwifery care
- (g) Cooperation with international nursing/midwifery related organizations for the development of the nursing and midwifery profession
- (h) Recognition, honor and awarding of nurses and midwives who have rendered distinguished services in public health care and for those who are out-standing in the nursing and midwifery profession
- (i) Release of necessary directives for the Association.

20. Roles and Responsibilities of the Central Executive Committee are as follows:

- (a) The Central Executive Committee shall be responsible for the Association and the Central Committee.
- (b) Shall be accountable for the successful implementation of the objectives of the Association
- (c) With the agreement of the Central Committee, the Central Executive Committee shall specify the functions of the respective Nurse and Midwife Associations of the

Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools

- (d) Supervision and guidance of the implementation of activities of the Association and respective Nurse and Midwife Associations of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools
- (e) All activities of the Central Executive Committee shall get approval from the nearest Central Committee meeting
- (f) Supervision and guidance of the Office staff of the Association.
- (g) The Central Executive Committee shall present the changes of membership fees, annual fees and life membership fees to the Central Executive Committee for verification of the changes at the Conference
- (h) On the expiry of the tenure of office, the Central Executive Committee shall systematically transfer the authority to the newly elected Central Executive Committee in accordance with the procedures, law and by-laws within 30 days.
- (i) Systematic management, allocation, utilization and supervision of either the movable and immovable properties of the Association and finances or local and international donations of cash and kind
- (j) The Central Executive Committee shall supervise and guide the respective working groups for successful implementation of their activities
- (k) Supervision and guidance of Aye Yeik Nyein Nursing and Maternity Home.
- (l) Supervision and guidance of projects implemented in collaboration with local and international organizations
- (m) The Central Executive Committee shall specify the amount of money as contingent expenditure for matters executed by the President, Secretary and Treasurer.

21.(a) Roles and Responsibilities of the President of the Association are as follows:

- (1) The President shall represent the Association.
- (2) Successful completion of activities undertaken and implemented by the Central Executive Committee and supervision of the Central Executive Committee members.
- (3) Planning of activities and their related matter.
- (4) The President shall preside over all the meetings.

- (5) Announcement of procedures, ideas, notifications as decided by the Central Executive Committee
- (b) Roles and Responsibilities of the Vice-President of the Association are as follows:
- (1) If the President is temporarily unable to assume his duties, the Vice-President shall take a dual role of the duties of the President in addition to his own. This shall be in accordance with the seniority of the Vice-Presidents.
 - (2) To assist in the conduct of duties and responsibilities of the President of the Association.
- (c) Roles and Responsibilities of the Secretary of the Association are as follows:
- (1) Management of matters related to the sustainability and successful achievement of objectives of the Association
 - (2) Stowage of documents and maintenance of properties of the Association at all times
 - (3) To provide necessary advice to the President
 - (4) Supervision on dispatch of correspondence of the Association
 - (5) To act as the Master of ceremony and note-taker of meeting minutes at all meetings
 - (6) To draw up the agenda of the meeting with the President in advance
 - (7) Presentation of the minutes of the meeting to the Central Executive Committee for approval
 - (8) To report the progress of the activities decided at the previous meeting at the following meeting
 - (9) Preparation, presentation and obtaining approval of the Annual Report from the Central Executive Committee.
 - (10) Continuous monitoring and implementation of activities to be in-line with the objectives and the plans of the Association
- (d) Roles and Responsibilities of the Joint Secretary of the Association are as follows:
- (1) To take the duties of the Secretary during his/her absence
 - (2) To observe and assist the Secretary in the implementation of activities of the Association
 - (3) To carry out the duties and responsibilities delegated by the Secretary

(e) Roles and Responsibilities of the Treasurer of the Association are as follows:

- (1) To be responsible for the Association's general financial matters, documents associated to accounts, financial records and files
- (2) Funds received for the Association shall be deposited at the respective bank within 3 days from the date of receipt
- (3) To disburse cash with the approval of the Central Executive Committee
- (4) To supervise an accurate entry of income and expenditure into the cash ledgers and preparation of monthly financial balance sheet for the Auditor. The Treasurer shall submit the financial statement of the income and expenditure for approval at the Central Executive Committee meeting.
- (5) To submit the Annual Financial Statement which is confirmed by the Central Executive Committee and the Auditor and the Auditor's Report to the Annual Meeting and Conference for approval
- (6) Holding of K 500,000 (not more than kyats five hundred thousand only) for contingency use of the Association

(f) Roles and Responsibilities of the Joint Treasurer of the Association are as follows:

- (1) To take the duties of the Treasurer during his/her absence
- (2) To observe and assist the Treasurer in the implementation of activities of the Association
- (3) To carry out the duties and responsibilities delegated by the Treasurer

CHAPTER (8)

Qualification of candidates for the Central Committee

22. If a member fulfills the following specific qualifications, he/she shall have the right to be elected as a member to the Central Committee

- (a) With the exception of the Chairpersons of the Region/State and District Executive Committees, the candidate shall have a standing of five years continuously as a life member
- (b) Shall be able to accomplish the duties of the Central Committee
- (c) Who had contributed towards the development of the nursing and midwifery profession and nursing and midwifery procedures

- (d) Who was not dismissed, removed from the post or terminated from the government service for departmental misconduct
- (e) Who was not punished under the Myanmar Nurse and Midwifery Council Law
- (f) Who was not dismissed, temporarily suspended or automatically removed from the Association in accordance with Paragraph 53, 54 and 55.

CHAPTER (9)

Qualifications of the President of the Central Committee and Chairpersons of the Executive Committees of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools

23. (a) Qualifications of the President of the Central Committee are as follows:

- (1) Had served as a high-ranking senior nursing officer at governmental departments
- (2) Had served as a Central Executive Committee member of the Association
- (3) Had qualifications as mentioned in Chapter 8 of the Basic Rules and Constitution of The Myanmar Nurse and Midwife Association (2014).

(b) Qualifications of Chairpersons of the Executive Committees of the Region/State are as follows:

- (1) Had served or is currently serving as senior nursing officers of the governmental departments
- (2) Had served as an executive member of the Executive Committees of the Region/State
- (3) Has at least 5 years of life membership
- (4) The respective Election Committee of the Region/State shall be lenient in referring to Paragraphs 2 and 3 .

(c) The Chairpersons of the District, Township and Hospital Executive Committees shall be senior nursing officers or Township Nurse Grade 1 or Sister/Brother either in service or retired.

(d) The Chairpersons of the University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools shall be interested in the activities of the Association and have the potential for leading the Executive Committee.

CHAPTER (10)

Formation of the Central Election Committee and Election Committees for the Associations of Region /State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools and Conduct of Elections

24. The Central Committee and Central Executive Committee shall form the “Central Election Committee”, 6 months before the Conference for electing new Central Committee Members and new Central Executive Committee members with the following to 7 respectable persons who do not run for the election.

(1) Retired Nursing Officer (Life member)	1 person	Chairman
(2) Retired Nurse (Life member)	4 persons	Members
(3) Retired Nurse (Life member)	1 person	Joint Secretary
(4) Retired Nursing Officer (Life member)	1 person	Secretary

Functions of the Central Election Committee

25. Central Election Committee shall organize the following functions in advance to elect the Central Committee members.

- (a) Coordination with the Central Executive Committee in advance for holding the Election at the Conference.
- (b) Notification of the date, time and venue for the Election during the Conference at least 5 months in advance to the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools.
- (c) Notification to be made by the Central Election Committee at least 5 months before the Conference to the Associations of Region/State, District, Township, Hospitals and University of Nursing, Nursing or Midwifery or Nursing -Midwifery Training Schools, that the members in accords with the specifications mentioned in Paragraph 22 are eligible to be elected as Central Committee members.
- (d) Notification to be made for those who are from Region/State, District, Township, Hospitals and University of Nursing, in accord with the specifications mentioned in Paragraph 22 and wish to be elected as Central Committee members, must submit the completely filled Application form (Form -7) together with Personal Record (Form -

8) to the Central Election Committee, Myanmar Nurse and Midwife Association at least 3 months before the Conference.

- (e) Organization and authorization to the Election Committees of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing -Midwifery Training Schools with the following 5 respectable persons who do not run for the Election shall be made 5 months before the Conference in order to elect the Executive Committee members of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools.

(1) Retired Nurse/Midwife (Life member)	1 person	Chairman
(2) Retired Nurse/Midwife (Life member)	2 persons	Members
(3) Retired Nurse/Midwife (Life member)	1 person	Joint Secretary
(4) Retired Nurse/Midwife (Life member)	1 person	Secretary

- (f) Organization and implementation of the Election Committees with one non-member respectable person as Chairman and with nurses and midwives who do not run for election, as members, for forming the Election Committees of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing -Midwifery Training Schools, if there is difficulty in recruiting retired nurses/midwives who are life-members.
- (g) Review of Personal Records and listing of candidates to be elected as Central Committee Members for the Associations of Region /State, District, Township, Hospitals, University of Nursing, and Nursing or Midwifery or Nursing -Midwifery Training Schools, using (Form -9).
- (h) Review of the list of Conference delegates forwarded from the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, obtained from the Central Executive Committee.
- (i) To complete the Voters list with the names of Conference delegates who will be voting for the Election for Central Committee members in (Form -10).
- (j) Listing of the candidates' names for Central Committee members in alphabetical order, into voting sheets using (Form -11).

- (k) Announcement in advance, to the Conference delegates who will be voting, that a total of 28 members comprising of 21 Central Committee members and 7 Associate Central Committee members are to be elected.
- (l) Prior to the Election, announcement shall be made that the Personal records of the candidates will be displayed at a place where the Conference delegates can visualize.
- (m) Arrangement for the elected Central Committee members and Central Executive Committee members to take oath

26. The Central Election Committee shall hold the Election of the Central Committee members as follows;

- (a) Chairman of the Central Election Committee shall act as the Chairperson at the Election for Central Committee members
- (b) Secretary or Joint Secretary of the Central Election Committee shall act as the Master of Ceremony at the Election of the Central Committee members
- (c) The Chairperson shall announce the resignation of the current Central Executive Committee members and Associate Central Executive Committee members.
- (d) Supervision of the election activities to be fair and successful.
- (e) To elect the Central Committee members by secret voting.
- (f) To explain the Conference delegates to vote for a total of 28 members, 21 Central Committee members and 7 Associate Committee members and not to exceed 28 persons.
- (g) If the contesting candidate number is equal or less than the number of Central Committee member and Associate Central Committee member, the election needs not to be held. Announcement should be made by the Chairperson, that the Central Committee members and Associate Committee members are elected after filling their names in alphabetical order into the voting sheet using (Form -11).
- (h) If the contesting candidate number is greater than the number of Central Committee members and number of the Associate Central Committee member, decision is to be made by taking votes from the Conference delegates.
- (i) From among the 21 elected Central Committee members, 15 Central Executive Committee members shall be elected by secret voting among themselves.
- (j) The Secretary of the Central Election Committee shall explain about the voting procedures using voting sheet (Form -11)

- (k) To issue voting sheet (Form-11) after obtaining individual signatures of the Conference delegates who will be voting.
- (l) To arrange a suitable place for secret voting and placing the ballot box in easily accessible place for the delegates
- (m) To enable Conference delegates to cast the votes freely.

27. The Central Election Committee shall designate as “Reject vote”, if the following conditions are observed;

- (a) If the number of votes are higher than the total number of designated Central Committee members and Associate Central Committee members
- (b) If there is signature or any marking or some writing on the voting sheet.
- (c) If the voting sheet is stained.
- (d) If the voting mark is indistinguishable.
- (e) If the voting sheet is torn.
- (f) If the voting mark is made beyond the designated place.
- (g) If the voting sheet does not bear the signature of the Chairman of the Election Committee

Counting of votes and announcement of the list of elected candidates

28. The Central Election Committee shall;

- (a) Verify if the number of Conference delegates corresponds to the total number of votes casted
- (b) Count the votes in a place where the public can observe.
- (c) List the candidate names in ascending order of votes received.
- (d) List and announce the names of 21 Central Committee members and 7 Associate Central Committee members using (Form-12) and the names of Central Executive Committee members using (Form-13) in ascending order of votes received.
- (e) Arrange taking of oath by elected members of the Central Committee, Associate Central Committee and the Central Executive Committee in front of Chairman of the Central Election Committee.
- (f) Voting sheets and all documents used in the Election shall be sealed and handed over to the Secretary of the Association.

29. The functions of the Election Committees of the Associations of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools are as follows;
- (a) The Association members of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, s who wish to compete for the Central Committee shall submit the completed Application form (Form-7) together with Personal record (Form-8) to the Central Election Committee, through respective Election Committees, 3 months prior to the Conference.
 - (b) According to the Basic Rules and Constitution of the Association, the Region/State Election Committee shall inform at least 4 months in advance, to organize and prepare for the respective Region/State Annual meetings and election of the new Executive Committee as well as Annual meetings and the elections of new Executive Committees for the District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing - Midwifery Training Schools
 - (c) The Association members of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing - Midwifery Training Schools, who wish to be elected to their respective Executive Committees, shall submit the completed Application form (Form-7) together with Personal record (Form 8) to the respective Election Committees, at least one month before their respective Annual meetings. Shall let the eligible members to be elected in the Region/State Executive Committee as stipulated in Basic Rules and Constitution, Chapter 9, Paragraphs 23(b), (c), and (d).
 - (d) Two months prior to the Conference, the Region/State Election Committee shall inform the members of the respective Associations of District, Township, Hospitals, University of Nursing, and Nursing or Midwifery or Nursing - Midwifery Training Schools in the Region/State, about the Annual meeting and the election of the new Region/State Executive Committee.
 - (e) The District Election Committee shall inform 3 months before the Conference, to the respective Associations of Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing - Midwifery Training Schools in the District, about the Annual meeting and the election of a new District Executive Committee.
 - (f) Respective Election Committees of the Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools shall conduct the

election of the respective Executive Committees and Annual meeting 4 months prior to the Conference.

(g) Respective Election Committees of the Region/State, District, Township, Hospitals, University of Nursing, and Nursing or Midwifery or Nursing-Midwifery Training Schools shall;

- (1) Scrutinize the Application form (Form -7) together with the Personal record (Form-8) submitted for election for the Executive Committees of respective Associations.
- (2) Prepare the list of candidates for the Executive Committees of respective Associations using (Form-9). Prepare the list of voters who will be attending the Annual meeting and will participate in the election of new Executive Committee members, using (Form-10).
- (3) Prepare the list of the members who are running for the election of Executive Committees of the respective Association using Application form (Form-11) in ascending order of membership number.
- (4) Prepare and announce the list of elected Executive Committee members and Associate Executive Committee members of the respective Association using (Form -13).
- (5) Appropriate conduct of Election for the respective Associations, as stipulated in Paragraphs 22 to 29 of this Basic Rules and Constitution.
- (6) Arrange taking of oath by elected members of the Executive Committee members, Associate Executive Committee and replaced Executive Committee members in front of the Chairman.

30. Election of the Central Committee, Central Executive Committee and respective Executive Committees of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing and Midwifery Training Schools shall be held in accord with this Basic Rules and Constitution.

31. Chairpersons of respective Executive Committees of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing and Midwifery Training Schools and representatives from respective Region/State shall be selected as delegates to attend the Conference for the election of the Central Committee. Respective Associations in the Region/State with 10 to 50 members shall send 1 delegate,

51 to 100 members shall send 2, 101 to 150 members shall send 3 and those with more than 151 members shall send 4 delegates.

Chapter (11)

Formation of the Central Committee and Central Executive Committee

32. The Central Election Committee shall form the Central Committee with the following persons in order to carry out the functions of the Central Committee.
- (a) Fifteen (15) Central Executive Committee members and (6) Associate Central Executive Committee members elected at the Conference
 - (b) Chairpersons of the Region/State Executive Committees
 - (c) Chairpersons of the District Executive Committees
33. The Central Election Committee shall
- (a) Arrange a temporary meeting of 15 Central Executive Committee members elected at the Conference to elect a Chairperson among themselves by secret voting
 - (b) Announce the elected Chairperson of the Central Executive Committee as the Chairman of the Central Committee
 - (c) Assign 2 Vice-Chairpersons, 1 Secretary, 1 Joint Secretary, 1 Treasurer and 1 Joint Treasurer among the Central Executive Committee members led by the Chairman of the Central Executive Committee
 - (d) Arrange for the Central Committee members, elected Central Committee members and replaced Central Committee members to take oath in the presence of the Chairman of the Central Election Committee.

Chapter (12)

Formation of Executive Committee for the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools

34. Region/State Executive Committee shall be:

- (a) Formed with 9 to 15 Region/State Executive Committee members elected at the respective Region/State Annual Meeting. Shall also prepare a list of 5 Associate Executive Committee members in ascending order of the votes received.
- (b) Shall arrange a temporary meeting of the Region/State Executive Committee members elected in accordance with Clause (a), to elect a chairperson among themselves by secret voting. The Chairperson of the Region/State Executive Committee shall lead the meeting and discuss with the Executive Committee members to assign 2 Vice-Chairpersons, 1 Secretary, 1 Joint Secretary, 1 Treasurer and 1 Joint Treasurer.

35. Each District Executive Committee shall be : -

- (a) Formed with 7 to 11 District Executive Committee members elected at the District Annual Meeting. Shall also prepare a list of 5 Associate Executive Committee members in ascending order of the votes received.
- (b) Shall arrange a temporary meeting of District Executive Committee members elected in accordance with Clause (a), to elect a chairperson among themselves by secret voting. The Chairperson of the District Executive Committee lead the meeting and discuss with the Executive Committee members to assign 1 Vice-Chairperson, 1 Secretary and 1 Treasurer.

36. Executive Committees of the Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing and Midwifery Training Schools shall be:

- (a) Formed with 5 to 9 Executive Committee members elected by the respective Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing and Midwifery Training Schools' Annual Meeting. Shall make a list of 5 Associate Executive Committee members in ascending order of their votes received.
- (b) Arrange a temporary meeting of Executive Committee members of the Township, Hospitals, University of Nursing, Nursing or Midwifery or Nursing-Midwifery

Training Schools elected in accord with Clause (a), to elect a chairperson among themselves by secret voting. The Chairperson of the District Executive Committee lead the meeting and discuss with the Executive Committee members to assign 1 Vice-Chairperson, 1 Secretary and 1 Treasurer.

Chapter (13)

Substitution and Assignment

37. When there is a vacancy in Central Committee and if that vacancy is the post of the chairperson of that Region/State or District Executive Committee, the chairperson elected by the respective Region/State or District Executive Committee shall be substituted and assigned.
38. When there is a vacancy in the Executive Committee of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing- Midwifery Training Schools, the vacant post shall be substituted with the previously elected 5 Associate Executive Committee members in accordance with the votes received. If the number of vacant posts are greater than the existing number of Associate Members, required members shall be elected and substituted at the nearest Annual meeting according to the election procedures stipulated in the Basic Rules and Constitution. However, if the number of executive members is less than half of the total or difficulty in conduct of functions is reported by the respective Executive Committees of the Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, although the members are more than half, the Executive Committee shall hold the election as stipulated in Paragraph 30 of the Basic Rules and Constitution of by forming the Election Committees. Arrange taking of oath by elected members of the Executive Committee members, Associate Executive Committee and replaced Executive Committee members in front of the Chairman.
- 39.(a) Shall arrange taking of Oath by the Executive Committee Members of the Central Committee, Central Executive Committee as well as of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or

Midwifery or Nursing- Midwifery Training Schools, who are elected for substitution, in front of the Chairperson.

- (b) The tenure of the Executive Committee Members of the Central Committee, Central Executive Committee as well as of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, who are elected for substitution, should be in agreement with the remaining tenure period of the existing Executive Committees at all levels.

Chapter (14)

Formation of Working Groups

40. The Central Executive Committee shall -

- (a) Form the following Working Groups with suitable persons

- (1) Education Working Group
- (2) Sports Working Group
- (3) Social Working Group
- (4) Fund-raising Working Group
- (5) Information and Communication Working Group
- (6) Ethical and Disciplinary Working Group
- (7) Other required Working Groups

- (b) Working Groups mentioned in Clause (a) shall be formed with 5 to 7 persons.

- (1) Central Executive Committee member 1 person Chairperson
- (2) Appropriate member 4 to 6 persons Members
- (3) Person selected by the Chairperson of the Central Executive Committee among members mentioned in Sub-clause (2) 1 person Secretary

41. The Associations of Region/State, District, Township, Hospitals, University of Nursing, and Nursing or Midwifery or Nursing-Midwifery Training Schools, shall form the Working Groups depending on the number of members, with 5 to 7 following persons.

- (a) Executive Committee member of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools 1 person Chairperson

- (b) Executive Committee member of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools 4 to 6 persons Members
- (c) Person selected by the Chairperson of the Central Executive Committee of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, among members mentioned in Clause (b) 1 person Secretary

Chapter (15)

Conference and Annual Meetings

42. The Central Committee and Central Executive Committee shall-

- (a) Hold the Conference every 4 years regularly. However, if more than half of the Central Committee members demand in writing with sound reason, Special Conference shall be held.
- (b) Hold the Annual Meeting of the Association every year regularly. There should not be more than 18 months between two annual meetings. However, if either the President of the Central Committee or more than half of the members demands in writing with sound reason, Extraordinary Meeting of the Central Committee can be held.

43. The Conference and Annual Meeting is valid only when more than half of the eligible representatives attend.

44. The Executive Committees of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, shall-

- (a) Hold a Regular Meeting at least once a month.
- (b) Activities of the Regular Meeting shall be presented to the Central Executive Committee if it is at the at the Region/State Association level.
- (c) Activities of the Regular Meeting shall be presented to the Central Executive Committee through the Region/State Association, if it is at the District, Township,

Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools Association level.

- (d) Conduct the Annual Meeting regularly once a year, together with the Associations of the Region/State, District, Township, Hospitals, University of Nursing, Nursing or Midwifery or Nursing-Midwifery Training School, as specified by the Central Executive Committee.

45. The delegates eligible to attend the Conference are as follows –

- (a) Specially invited persons
- (b) All Central Committee Members
- (c) Conference delegates selected as stipulated in Paragraph (30)
- (d) Candidates who submitted their names to be elected as Central Committee Members

46. The persons eligible to attend the Annual Meeting are as follows –

- (a) Specially invited persons
- (b) All Central Committee Members
- (c) Conference delegates selected as stipulated in Paragraph (30)

47. The persons eligible to attend the Region/State Association Annual Meeting are as follows

- (a) Specially invited persons
- (b) All Region/State Executive Committee Members
- (c) Two Executive Committee members each from the respective Districts
- (d) Two representatives each from the associations of Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training School

48. The persons eligible to attend the District Association Annual Meeting are as follows –

- (a) Specially invited persons
- (b) All District Executive Committee Members
- (c) Two representatives each from the Associations of Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools

49. The persons eligible to attend the Annual Meeting of the Associations of Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training School are as follows –
- (a) Specially invited persons
 - (b) All Executive Committee Members of the respective Associations
 - (c) Members of the respective Associations.
50. Regular Meeting of the Central Executive Committee shall be held as follows:
- (a) Shall be held at least once a month
 - (b) The Secretary of the Central Executive Committee shall inform about the date, time, venue and agenda of the meeting to the participants at least 10 days ahead
 - (c) Any Committee member shall ask for the excuse in time, from the chairperson of the Central Executive Committee if he or she is not able to attend the meeting
 - (d) Shall hold a Special meeting if the Chairperson of the Central Executive Committee or at least more than half of the members of the Central Executive Committee demand in writing
 - (e) Shall discuss and decide only on the issue of the Special Meeting and get approval of that decision at the nearest Regular Meeting of the Central Executive Committee
 - (f) Membership of the Central Executive Committee shall be terminated automatically if any Central Executive Committee member fails to attend the meeting 3 consecutive times without sound reason
 - (g) The meeting is valid if more than half of the Central Executive Committee members attend. If not, the Chairperson shall hold the next meeting within 3 days with the members who attend
 - (h) The Chairperson of the Central Executive Committee shall act as the chairperson of the meeting. If the Chairperson is unable to attend, the Vice-Chairperson shall act as the Chairperson.
 - (i) Matters on special issue shall be discussed only with the permission of the Chairperson.
 - (j) If there is an Emergency issue to decide at the meeting, the Chairperson shall arrange to use the open voting system or secret voting system. Should there be a tie in the vote, the chairperson shall have the casting vote.

- (k) The Secretary of the Central Executive Committee shall keep a systematic record on attendance, absentees with leave, absentees without leave, as well as discussion points and decisions.

Chapter (16)

Resignation, Dismissal, Termination and Cessation of the Central Committee Members, Central Executive Committee Members and Members

- 51.(a) A Central Committee member who wants to resign, shall write an application to the Central Committee for permission.
- (b) The Central Committee shall give permission for resignation after reviewing the application.
- 52.(a) A Central Executive Committee member who wants to resign, shall write an application to the Central Executive Committee for permission.
- (b) An Executive Committee member of Region/State and District Executive Committee, who wants to resign, shall write an application to the Executive Committee of the respective association. The respective Executive Committee shall forward the application with the opinion and remarks to the Central Executive Committee.
- (c) An Executive Committee member or any member of the Associations of Township, Hospitals, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools, who wants to resign, shall write an application to the Executive Committee of the respective association. The respective Executive Committee of the association shall forward the application with opinion and remarks to the Central Executive Committee through the District and Region/State Associations.
- (d) The Central Executive Committee shall give permission for resignation after reviewing the applications as stipulated in Clauses (a) (b) and (c).
53. The Central Executive Committee shall dismiss a member of the Association if:
- (a) A person whose nurse or midwifery or nurse-midwifery registration is annulled.
- (b) If the Central Executive Committee regards that a member disobeys the directives and regulation of the Association.
- (c) If a member has been imprisoned for breaking any existing law and that the committed crime is serious enough to discontinue his/her membership.
- (d) A person who takes the citizenship of other country.

54. The Central Executive Committee shall consider, temporary suspending of a member for a specified period if:
- (a) Behavioral or verbal act which affects the dignity of nurses, midwives and the Association.
 - (b) Failure to pay specified annual fees for 3 consecutive years.
55. The member will be automatically be de-registered if:
- (a) There is a disruption of contact with activities of the Association for 3 consecutive years without sound reason
 - (b) Insanity
 - (c) Death
 - (d) Permanent conversion into a religious person

CHAPTER (17)

Finance

56. The Financial year of the Association shall begin on 1 January and end on 31 December every year.
57. The funds of the Association shall be incurred from the membership fees, annual fees and life member fees or through other means
58. The Central Executive Committee, respective Executive Committee of the Region/State, District, Township, Hospital, University of Nursing, Nursing or Midwifery or Nursing Midwifery Training Schools shall:
- (a) Receive and disburse funds according to the regulations and directives and prepare balance sheets for income and expenditure and financial management
 - (b) With the agreement of the Central Executive Committee, the funds of the Association could be increased by means of rental or sale of the movable and immovable properties belonging to the Association or through other procedures
 - (c) If an external audit is required to check the financial matters of the Association, a registered accountant shall examine it.

- (d) Region/State, District, Township, Hospital, University of Nursing, Nursing or Midwifery or Nursing Midwifery Training Schools shall use the external audit to examine their respective financial matters.

CHAPTER (18)

Miscellaneous

59. Central Executive Committee shall organize an office and shall appoint office staff to carry out the activities outlined in the Basic Rules and Constitution.
60. If needed, the rules of the Basic Rules and Constitution shall be amended accordingly
- (a) The reasons for amending shall be put up at the Central Executive Committee Meeting at least 3 months in advance before the commencement of the Conference
 - (b) Depending on the changing situation and systems, the Basic Rule and Constitution, Myanmar Nurse and Midwife Association (2014) can be amended and if the changes are suggested by 50 percent of the Central Committee members, a Drafting Committee for Amending the Basic Rules and Constitution shall be formed with appropriate members of the Association
 - (c) The Drafting Committee shall present the draft of the amended Basic Rule and Constitution to the General Conference or the Extraordinary Conference and if 75 percent of the delegates agree, the amendment can be adopted
 - (d) If the General Conference was unable to be held due to various reasons, the incumbent Central Committee and the Central Executive Committee shall continue to hold their offices until new committees could be formed.
 - (e) The tenure of the Election Committees of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools shall be the same as the tenures of the respective Executive Committees.
- 61.(a) The newly formed Central Committee and Central Executive Committees shall take over the office on the day they are formed
- (b) The Central Committee and the Central Executive Committee shall handover the activities, movable and immovable properties, funds, collaborative projects with the

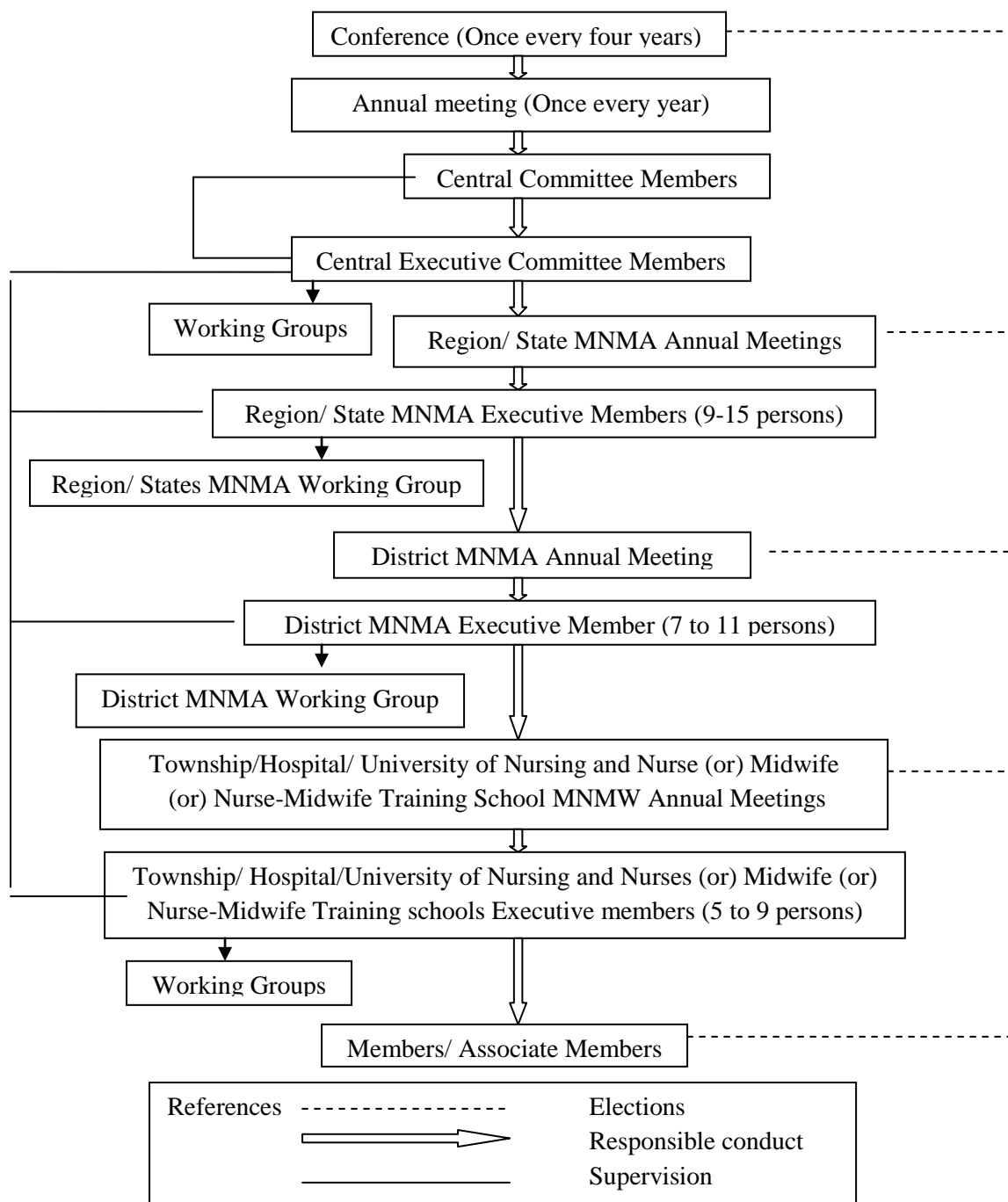
non-governmental organizations and international non-governmental organizations, funds and movable and immovable properties from the collaborative projects, debits and credits, balance sheets, documents and other evidences to the newly formed Central Committee and the Central Executive Committee within 30 days.

- 62.(a) The President of the Central Executive Committee shall hold the office for only two consecutive terms
- (b) The term of office for the Central Committee members, Central Executive Committee members and Executive Committee members of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools shall be normally 4 years.
63. The Election Committee members of the Central Committee, Central Executive Committee and Executive Committees of the Region/State, District, Township, Hospital, University of Nursing and Nursing or Midwifery or Nursing-Midwifery Training Schools shall not run in the respective elections
64. This Basic Rules and Constitution of The Myanmar Nurse and Midwife Association (2014) shall replace the Basic Rules and Constitution, The Myanmar Nurse and Midwife Association (2002).
65. In conduct of activities as defined in the Basic Rules and Constitution, The Myanmar Nurse and Midwife Association (2014), the Central Executive Committee shall:
- (a) Issue necessary guidelines with the approval of the Central Committee.
- (b) If necessary, shall issue directives or regulations for members of the Association.
66. This Basic Rules and Constitution, The Myanmar Nurse and Midwife Association (2014) was agreed upon and approved by the delegates attending the Extraordinary Meeting (2014) of the Central Committee, The Myanmar Nurse and Midwife Association, which was carried out on 26-27 July 2014, in Yangon.

The Myanmar Nurse and Midwife Association

Chapter (19)

The Myanmar Nurse and Midwife Association
 Set up for Central/ Region/ State/ District/ Township/Hospital/ University of Nursing/
 Nurse or Midwife or Nurse-Midwife Training Schools



The Myanmar Nurse and Midwife Association
Membership Application Form
Basic Rules and Constitution Paragraph 15(a)

To

President
Central Executive Committee
Myanmar Nurse and Midwife Association
.....Town

(Photo)

Through

Chairman
Executive Committee
Myanmar Nurse and Midwife Association
.....Town

Subject/ **Application to become Member of Myanmar Nurse and Midwife Association**

1. I am submitting this filled Application form to become a Member of the Myanmar Nurses and Midwife Association
 - (a) Name _____ Father's Name _____
 - (b) National Registration Card Number _____ Date of Birth _____
 - (c) Rank/ Occupation _____
 - (d) Department _____
 - (e) Address _____
 - (f) Education Level _____
 - (g) Nurse/ Midwife/ Nurse-Midwife Registration Number _____
2. I am submitting a copy of Nurse/Midwife/Nurse-Midwife Registration Card and (3) Passport-size photos together with my Application form.

I verify that the above statements are true.

Signature _____

Name of applicant _____

Date _____

Recommended by

Recommended by

1. Signature _____

2. Signature _____

Name _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Nurse/ Midwife/ Nurse-Midwife

Registration Number _____

Registration Number _____

Membership Number _____

Membership Number _____

Remarks by the Responsible Executive Committee _____

Remarks by the Central Executive Committee _____

Note: To delete unnecessary words

The Myanmar Nurse and Midwife Association
Life Membership Application Form
Basic Rules and Constitution Paragraph 15(b)

To

President
Central Executive Committee
Myanmar Nurse and Midwife Association
.....Town

(Photo)

Through

Chairman
Executive Committee
Myanmar Nurse and Midwife Association
.....Town

Subject/ **Application to become Life Member of Myanmar Nurse and Midwife Association**

1. I am submitting this filled application form to become a Life Member of Myanmar Nurse and Midwife Association
 - (a) Name _____ Father's Name _____
 - (b) National Registration Card Number _____ Date of Birth _____
 - (c) Rank/ Occupation _____
 - (d) Department _____
 - (e) Address _____
 - (f) Education Level _____
 - (g) Roll Number _____
 - (h) Date _____
 - (i) Membership Number _____
2. I am submitting a copy of Nurse/Midwife/Nurse-Midwife Registration Card and (3) Passport-size photos together with my application form.

I verify that the above statements are true.

Signature _____

Name of applicant _____

Date _____

Recommended by

1. Signature _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Registration Number _____

Membership Number _____

Remarks by the Responsible Executive Committee _____

Remarks by the Central Executive Committee _____

Note: To delete unnecessary words

Recommended by

2. Signature _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Registration Number _____

Membership Number _____

The Myanmar Nurse and Midwife Association
Associate Membership Application Form
Basic Rules and Constitution Paragraph 15(a)

To

President
Central Executive Committee
Myanmar Nurse and Midwife Association
.....Town

(Photo)

Through

Chairman
Executive Committee
Myanmar Nurse and Midwife Association
.....Town

Subject: **Application to become Associate Member of Myanmar Nurse and Midwife Association**

1. I am submitting this filled application form to become an Associate Member of Myanmar Nurse and Midwife Association
 - (a) Name _____ Father's Name _____
 - (b) National Registration Card Number _____ Date of Birth _____
 - (c) Rank/ Occupation _____
 - (d) Department _____
 - (e) Address _____
 - (f) Education Level _____
 - (g) Nurse/ Midwife/ Nurse-Midwife Registration Number _____
2. I am submitting a copy of Nurse/Midwife/Nurse-Midwife Registration Card and (3) Passport-size photos together with my application form.

I verify that the above statements are true.

Signature _____

Name of applicant _____

Date _____

Recommended by

1. Signature _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Registration Number _____

Membership Number _____

Recommended by

2. Signature _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Registration Number _____

Membership Number _____


Remarks by the Responsible Executive Committee _____

Remarks by the Central Executive Committee _____

Note: To delete unnecessary words

The Myanmar Nurse and Midwife Association
Membership Card
Basic Rules and Constitution: Paragraph 16(b)

Front


Myanmar Nurse and Midwife Association Membership Card	
<div style="border: 1px solid black; width: 80px; height: 60px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> (Photo) </div>	<div style="text-align: right; margin-bottom: 20px;">  </div> <p>Name: _____</p> <p>Father's name: _____</p> <p>National Registration Card Number: _____</p> <p>Nurse/ Midwife/ Nurse-Midwife Registration Number _____</p> <p>Membership Number _____</p>

Back

<p>Date of Birth : _____</p> <p>Address: _____</p> <p>_____</p> <p>Membership Date: _____</p> <p>Name of Association: _____</p> <p>Date of Issue: _____</p>	
Signature of Card Holder	President Central Executive Committee Myanmar Nurse and Midwife Association

The Myanmar Nurse and Midwife Association
Life Member Card
Basic Rules and Constitution: Paragraph 16(b)

Front


Myanmar Nurse and Midwife Association Life Member Card	
<div style="border: 1px solid black; width: 80px; height: 60px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> (Photo) </div>	<div style="text-align: right; margin-bottom: 20px;">  </div> <p>Name: _____</p> <p>Father's name: _____</p> <p>National Registration Card Number: _____</p> <p>Nurse/ Midwife/ Nurse-Midwife Registration Number _____</p> <p>Life Membership Number _____</p>

Back

<p>Date of Birth : _____</p> <p>Address: _____</p> <p>_____</p> <p>Life Membership Date: _____</p> <p>Name of Association: _____</p> <p>Date of Issue: _____</p>	
Signature of Card Holder	President Central Executive Committee Myanmar Nurse and Midwife Association

The Myanmar Nurse and Midwife Association
Associate Member Card
Basic Rules and Constitution: Paragraph 16(b)

Front

Myanmar Nurse and Midwife Association Associate Member Card	
<div style="border: 1px solid black; width: 80px; height: 60px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> (Photo) </div>	<div style="text-align: right; margin-bottom: 20px;">  </div> <p>Name: _____</p> <p>Father's name: _____</p> <p>National Registration Card Number: _____</p> <p>Roll Number _____</p> <p>Associate Member Number _____</p>

Back

<p>Date of Birth : _____</p> <p>Address: _____</p> <p>_____</p> <p>Date of Application for Associate Member: _____</p> <p>Name of Association: _____</p> <p>Date of Issue: _____</p>	
Signature of Card Holder	President Central Executive Committee Myanmar Nurses and Midwife Association

The Myanmar Nurse and Midwife Association
Candidate Application Form for the Central Committee and Executive Committee Member at
Region/ State, District, Township, Hospital, University of Nursing and Nurse or Midwife or
Nurse-Midwife Training Schools

To,

Chairperson

- Central Election Committee
- Election Committees of the Region/State, District, Township, Hospital, University of Nursing and /Nurse or Midwife or Nurse-Midwife Training Schools

.....Town

- (a) Name _____
- (b) National Registration Card Number _____
- (c) Occupation, Department _____
- (d) Address _____
- (e) Education Level _____
- (f) Associate Member, Member, Life Member Registration Number and date _____
- (g) Nurse/ Midwife/ Nurse-Midwife Registration Number, Roll number and date _____
- (h) Any Departmental Action taken (Yes/No) _____
- (i) Any Action taken under Nurse/Midwife/Nurse-Midwife Council Law (Yes/No) _____
- (j) Any Action taken under Legislative Law for Social Misconduct (Yes/No) _____
- (k) Will you will be able conduct the duties of the Central Committee Member (Yes/No) _____
- (l) Have you been an executive member of the Myanmar Nurse and Midwife Association (Yes/No) _____

2. Attached is the filled Personal Record (Form 8) for the Election of Central Committee Member of the Myanmar Nurse and Midwife Association and Executive Committee Member of the Associations of Region/State/District, District, Township, Hospital, University of Nursing and Nurse or Midwife or Nurse-Midwife Training Schools.

I verify that the above statements are true.

Signature _____

Name of applicant _____

Date _____

Recommended by

2. Signature _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Life Membership Registration

Number _____

Recommended by

2. Signature _____

Name _____

Nurse/ Midwife/ Nurse-Midwife

Life Membership Registration

Number _____

Note: To delete unnecessary words

The Myanmar Nurse and Midwife Association

Personal Record of the Candidate to be elected for the Central Committee and the Executive
Committees of the Associations of Region/State/District/Township/
Hospitals/University of Nursing /Nurse or Midwife or Nurse-Midwife
Training Schools

(Photo)

- (1) Name _____
- (2) Age (Date of Birth) _____
- (3) Place of Birth _____
- (4) Race and Religion _____
- (5) National Registration Card Number _____
- (6) Present Occupation, Rank and Department _____
- (7) Name of Parents _____
- (8) Name of Spouse and Occupation _____
- (9) Current Address/Phone Number _____
- (10) Permanent Address _____
- (11) Education Level _____
- (12) Visit to Foreign Countries (Yes/No) if Yes, state purpose(s) and name of countries and duration _____
- _____
- (13) Number of Associate Member /Date _____
- (14) Number of Life Member/Date _____
- (15) Career History

From	To	Position	Department	Township

Signature _____

Name _____

Date _____

Note: To delete unnecessary words

The Myanmar Nurse and Midwife Association

List of eligible candidates to be elected for the Central Committee and the Executive Committee of the Associations of Region/State/District/Township/ Hospitals/University of Nursing /Nurse or Midwife or Nurse-Midwife Training Schools

Serial Number	Name	National Registration Card Number	Memberships Numbers of Associate Member /Member / Life Member and Date	Occupation/ Department/ Position	Address	Remarks
1	2	3	4	5	6	7

Chairperson
 Central.....Region/State District, Township,
 Hospital
 University of Nursing and Nurse or Midwife or Nurse-
 Midwife Training Schools Association
 Election Committee

Date _____

Note: To delete unnecessary words

The Myanmar Nurse and Midwife Association

List of Voters and Voting Sheets Issuance record for the Election of the Central Committee
and the Executive Committees of the Associations of Region/State, District, Township,
Hospitals, University of Nursing and Nurse or Midwife or Nurse-Midwife Training

Serial Number	Voter's Name	National Registration Card Number	Association/ Department	Nurse or Midwife or Nurse- Midwife Registration Number	Associate Member/ Member / Life Member Number and date	Signature
1	2	3	4	5	6	7

Chairperson
Central.....Region/State District, Township,
Hospital
University of Nursing and Nurse or Midwife or Nurse-
Midwife Training Schools Association
Election Committee

Date _____

Note: To delete unnecessary words

Form (11)**The Myanmar Nurse and Midwife Association**

List of candidates to be elected for the Central Committee and the Executive Committees of the Associations of Region/State, District, Township, Hospitals, University of Nursing and Nurse or Midwife or Nurse-Midwife Training

Serial Number	Name of Candidate	Membership Number of Associate Member/Member/ Life Member	Nurse/Midwife Registration Number	Voted (✓)
1	2	3	4	5

Note: (1) No more than () candidates shall be voted

(2) Please tick right answer (✓) at Column 5 adjacent to the name of proposed candidate

(3) Voting sheets which are not in agreement with the rules will be disqualified

President
 Central.....Region/State District, Township
 Hospital
 Nurse or Midwife or Nurse-Midwife Training School
 Association
 Election Committee

Date _____

Note: To delete unnecessary words

The Myanmar Nurse and Midwife Association

List of Executive Committee Members and Associate Executive Committee Members elected for the year 20__ to 20__ of the Central Committee and Executive Committees of the Associations of the Region/State, District, Township, Hospitals and University of Nursing and Nurse or Nurse or Midwife or Nurse-Midwife Training Schools

Serial Number	Name of Candidate	Age	National Registration Card Number	Designation/Department/ Occupation	Associate Member/ Member/ Life Member Number and Date	Remarks
1	2	3	4	5	6	7

Date _____

(_____)

Chairman

Central.....Region/State District, Township Hospital,
University of Nursing and Nurse or Midwife or Nurse-Midwife
Training School Association
Election Committee

The Myanmar Nurse and Midwife Association
List of Name of the Central Executive Committee Members and Associate Central Executive Committee Members
elected for the year 20__ to 20__

Serial Number	Name	Age	National Registration Card Number	Designation/Department/ Occupation	Life membership number and date	Remarks
1	2	3	4	5	6	7

Date _____

(_____)

Chairman
Central.....Region/State, District, Township, Hospital, University
of Nursing and Nurse or Midwife or Nurse-Midwife Training School
Association

Election Committee